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Approved For Release 2003/05/27 : CIA-RDP84B00890R000500100030-1

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181-1916/1

DDS&T-4946-81

10 NOV 1981

MEMORANDUM FOR: Deputy Director for Administration
Deputy Director Operations
Director, National Foreign Assessment Center
Chairman, E Career Service

FROM: Federal Women's Program Manager

SUBJECT: CIA-Sponsored Program for the Federal Women's
Program Interagency Subcommittee on Women In
Science and Engineering (WISE)

1. The CIA Federal Women's Program (FWP) will sponsor an evening program in March-April 1982 for the Interagency Subcommittee on Women in Science and Engineering (WISE). This program will serve to introduce the WISE participants to the mission and functions of the Central Intelligence Agency; to elaborate on the role women play and can play in this Agency; and to serve as a recruiting mechanism for our Agency. Through participation in WISE, the CIA received approximately 40 resumes and applications for employment from highly qualified WISE members in FY 1981. This type of recruitment effort has been and can be very profitable for each directorate of our Agency. It will also further the three-fold goals of the WISE subcommittee of increasing the number of women in science and engineering through recruitment and community outreach; expanding career opportunities and providing skills update for women scientists and engineers; and enhancing the advancement of women scientists and engineers in the federal service.

2. To date, two federal agencies, NSA and NASA, have sponsored evening programs designed to introduce women scientists and engineers to those agencies. Their programs are attached as Tabs A and B.

3. The CIA program is in the planning stage. Under the auspices of the Deputy Director for Science and Technology, the DDS&T Federal Women's Program Officer and the CIA WISE representative are planning and coordinating the suggestions and proposals for our CIA program. The CIA FWP would like to provide a multi-faceted program which would briefly introduce the WISE participants to the numerous and different disciplines of the Agency. In short, this program would show a miniaturized Agency. The type of program under consideration may include: a dinner to be held at a nearby restaurant; a brief welcome address by a high-ranking Agency official such as Admiral Inman or a deputy

director; and tours, briefings, exhibits, or demonstrations of specific areas of the Agency. The latter part of the program would take place in Headquarters and would be restricted to specific locations. Some of the suggested possibilities are visits of various laboratories, the computer center, the communications center, the map library, the watch office, and a variety of displays. These displays could include the use of overhead imagery as used in the Cuban Missile Crisis, the Guatemalan Earthquake, and/or the Italian Earthquake.

4. Your support, encouragement, and ideas are necessary and very important to make this evening event successful and meaningful. Please contact your FWP officer DDS&T FWP Officer, by 30 November 1961 with your comments, suggestions, ideas or proposals.

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Attachments:

As stated above

cc: Director of Personnel
Public Affairs Staff/OPP
DDS&T
Director of Security
Directorate and E Career Service FWP Officers



National Security Agency

WELCOMES

Women In Science & Engineering (WISE)

AT

FANX

Elkridge, Maryland

29 October 1980

PROGRAM

1730 - 1915

SOCIAL AND BANQUET
HOLIDAY INN
ELKRIDGE, MARYLAND

PRESIDING:

MS. JOAN HUMPHRIES
CHAIR, W.I.S.E.

GUEST SPEAKER:

MISS ANN CARACRISTI
DEPUTY DIRECTOR, NSA

1930 - 2000

FANX III AUDITORIUM

WELCOME ADDRESS:


ASSISTANT DEPUTY DIRECTOR
RESEARCH & ENGINEERING

2000 - 2115

TOURS OF SCIENCES AND
ENGINEERING FACILITIES

2115 - 2130

CONCLUDING REMARKS

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TOURS OF SCIENCES AND ENGINEERING FACILITIES

- USE OF COLORED GRAPHICS DISPLAYS IN SCIENTIFIC APPLICATIONS
- DESIGN AND TESTING OF LARGE SCALE INTEGRATED CIRCUITRY
- USING LARGE COMPUTER SYSTEMS TO DEVELOP SOFTWARE FOR MICROPROCESSORS
- VIDEO-TAPING FACILITY IN SUPPORT OF TECHNICAL TRAINING
- USING THE COMPUTER FOR GRAPHICAL ANALYSIS OF DIGITAL SIGNALS
- ADVANCED PROCESSING TECHNIQUES--OPTICS AND LASERS
- MANAGEMENT INFORMATION SYSTEMS FOR PROGRAMMING AND TRACKING R&D ACTIVITIES
- AN ELECTRO-OPTICS LAB
- SPECIAL TECHNIQUES HARDWARE DEMONSTRATION

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OFFICE OF PERSONNEL MANAGEMENT

FEDERAL WOMEN'S PROGRAM
SUBCOMMITTEE ON
WOMEN IN SCIENCE AND ENGINEERING

QUARTERLY DINNER MEETING

MARCH 14, 1980

4:30 - 8:30 P.M.

NASA GODDARD SPACE FLIGHT CENTER
RECREATION CENTER
GREENBELT, MARYLAND

Hosted by



INVITED GUESTS

DR. BARBARA FILNER
PRESIDENT
ASSOCIATION FOR WOMEN IN SCIENCE (AWIS)

DIANE HERRMANN
FEDERAL WOMEN'S PROGRAM MANAGER
OFFICE OF PERSONNEL MANAGEMENT (OPM)

✓ DR. HARRIETT G. JENKINS
DIRECTOR
OFFICE OF EQUAL OPPORTUNITY PROGRAMS
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)

✓ DOROTHY NELMS
PRESIDENT
FEDERALLY EMPLOYED WOMEN (FEW)

DR. SHIRLEY MALCOM
PROGRAM HEAD
OFFICE OF OPPORTUNITIES IN SCIENCE
AMERICAN ASSOCIATION FOR ADVANCEMENT
OF SCIENCE (AAAS)

✓ A. THOMAS YOUNG
DIRECTOR
GODDARD SPACE FLIGHT CENTER
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

4:30-5:30

SOCIAL HOUR

5:30-6:00

PROGRAM

PROGRAM MODERATOR..... VALERIE THOMAS

OPENING REMARKS..... JOAN HUMPHRIES

WELCOME..... A. THOMAS YOUNG

COMMENTARY..... HARRIETT G. JENKINS

6:00-6:30

BUFFET DINNER

6:30-7:30

ROUNDTABLE DISCUSSIONS

- JOB ASSIGNMENT
- CAREER ENHANCEMENT
- RECOGNITION
- PERSONAL PROFESSIONAL DEVELOPMENT
- CIVIL SERVICE REFORM
- CAREER CHANGE
- THE DOUBLE BURDEN
- SEXUAL HARASSMENT
- MANAGEMENT DEVELOPMENT
- NETWORKING

7:30-8:30

ROUNDTABLE REPORTS

INTERAGENCY SUBCOMMITTEE ON WOMEN IN SCIENCE AND ENGINEERING

THE SUBCOMMITTEE REPORTS TO THE OFFICE OF PERSONNEL MANAGEMENT FEDERAL WOMEN'S PROGRAM. THE SUBCOMMITTEE IS CONCERNED WITH INCREASING THE NUMBER OF WOMEN IN SCIENCE AND ENGINEERING THROUGH RECRUITMENT AND COMMUNITY OUTREACH, EXPANDING CAREER OPPORTUNITIES AND PROVIDING SKILLS UPDATE FOR WOMEN SCIENTISTS AND ENGINEERS; AND ENHANCING THE ADVANCEMENT OF WOMEN SCIENTISTS AND ENGINEERS IN THE FEDERAL SERVICE.

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THE SUBCOMMITTEE WISHES TO EXPRESS OUR SINCERE APPRECIATION TO THE GSFC PROGRAM PLANNING COMMITTEE:

FREDREDA AKERS
SONIA LATORRE
DOTTIE REID

VALERIE THOMAS
BETTIE WHITE

IN ADDITION, WE ACKNOWLEDGE THE SUPPORT OF ALL INDIVIDUALS WHO CONTRIBUTED TO THE SUCCESS OF THIS ACTIVITY.